



Society of
Graphic Designers of Canada
National Secretariat

Société des
designers graphiques du Canada
Secrétariat national

VMPO Box 3626
Vancouver, British Columbia
Canada V6B 3X6

Phone: 613.567.5400
Toll Free: 1.877.496.4453
Fax: 613.564.4428
E-mail: membership.bc@gdc.net
Website: www.gdc.net

V.01.2012

Membership



Membership Information & Application Form

For more information see www.gdc.net

The National Society

The Society of Graphic Designers of Canada (GDC) is a member-based organization of design professionals, educators, administrators, students and affiliates in communications, marketing, media and design-related fields.

Founded in Toronto in 1956 as the Society of Typographic Designers of Canada, the Society evolved into a national association by 1974 and was granted a Federal Charter in 1976.

The GDC has been an advocate, voice and resource for Canada's graphic design profession. We are the national certified body of graphic designers promoting high standards of visual design and ethical business practices. Through the media, publications, seminars, events, conferences and exhibits, the GDC builds awareness of graphic design and its essential role in business and society.

The GDC has over 1,300 members in nine chapters across Canada. In addition to our professional members, we have several hundred student and affiliate members.

The Society's objectives are to promote high standards of graphic design for the benefit of Canadian industry, commerce, public service, and the public. The significance of these objectives for Canada's standing as a trading nation and for the quality of our environment cannot be over-emphasized. In private practice or salaried employment, in education or public service, its members subscribe to the objectives, goals and Code of Conduct of the Society and are concerned with design as a way of life and livelihood.

The BC Mainland Chapter

Room 370G - 1399 Johnston St.,
Emily Carr Institute of Art + Design
Granville Island, Vancouver, BC
Canada V6H 3R9

Infoline: 604-515-5949
GDC/BC Website: bc.gdc.net
GDC National Website: www.gdc.net

Professional Membership

Certified Graphic Designer (CGD)

CGD is awarded to a practicing designer who has completed at least seven years, in total, of combined graphic design education and/or professional practice, and whose work and professional integrity are of acceptable standards. Applicants must submit an application and resume as well as undergo a confidential portfolio/case study review. Practicing web and new media designers are eligible to apply for CGD status. Also included in this category are professional design educators and design administrators whose application is subject to review and approval by the Chapter or National Executive.

N.B. A three- or four-year course of studies in graphic design is recommended, but not required.

Provisional Membership

Provisional Membership is made available to an applicant who has the qualifications for professional membership and is awaiting a portfolio review or has completed a programme of studies in graphic design and/or is working, freelancing or looking for work in the field of graphic design. Applicants are encouraged to apply online at www.gdc.net.

Retired

(Ret.) is awarded to any Professional or Fellow who is no longer engaged in design as a full-time activity.

Associate Membership

Associate membership is made available by the Society in order to encourage the involvement of students, sponsors and affiliates whose opinions and support are valued by the professional graphic design community.

Student

Awarded to an individual attending a program of studies in graphic design.

N.B. A three or four year course of studies in graphic design is recommended, but not required.

Affiliate

Awarded to any professional engaged in a field related to graphic design who is not working as a graphic designer. Related fields can include communications, desktop publishing, marketing, print production, printing, illustration, photography, writing, computers and technology, web programming, etc.

Sponsor

Awarded to an individual, corporation, organization, firm, establishment or society who furthers the objectives and general goals of the GDC by making an annual financial and/or in kind contribution to the Society. The number of representatives are subject to individual Chapter bylaws.

Patron Sponsor

Awarded to an individual, corporation, organization, firm, establishment or society who furthers the objectives and general goals of the GDC through a financial endowment, substantial financial contribution or major gift.



How to Join



Applying for Membership

The Chapter Membership Chair is responsible for maintaining contact with potential members and is your contact throughout your application process.

Professional Members may apply first as Provisional members in order to receive immediate benefits and later upgrade their memberships. **Provisional, student and affiliate memberships can be completed online at www.gdc.net.**

Portfolio Orientation

An online portfolio orientation session will be available soon. In the meantime, we recommend attending a chapter portfolio orientation session if you plan to submit a portfolio. This session ensures that you understand the criteria on which your portfolio will be vetted.

The Portfolio Review Process

The portfolio review process ensures that the GDC maintains excellence and high standards for the Society. The Chapter Membership Chair will be your contact throughout the application and review process. The Membership Chair and the Portfolio Review Chair are the only GDC members who will know your name and work in strict confidence to protect applicants identities while being vetted.

To protect anonymity in the portfolio review process, please do NOT display any names or contact information anywhere in the portfolio submission.

The Portfolio Review Committee is comprised of six Professional Members of the Chapter, three of whom will review your portfolio in confidence as Standards Officers.

- The process of submission involves delivering your portfolio to a location designated by the Chapter Membership Chair.
- The Chapter Membership Chair will review the submitted portfolio and ensure all required materials are present. All personal information is masked and prepared for review.
- Three CGD Members who sit as Standards Officers for the term meet to review your portfolio in confidence. They will not discuss your work until all scoring is completed. Once completed, the Officers may discuss issues that have arisen while vetting the work. Should an issue require a further vetting to assure fairness, the Chapter executive (only CGDs) will review the portfolio and make a recommendation by consensus.
- Your portfolio scores are tallied by the Portfolio Review Chair and given to the Chapter Membership Chair. If the portfolio has been accepted by the Standards Officers, the Membership Chair will contact your references to confirm your qualifications and work.
- Should a portfolio be deemed incomplete or inappropriate for the designation, the Chapter Membership Chair will contact the applicant and make suggestions on how best to pursue professional membership. In some cases, applicants have simply not prepared their portfolio appropriately.
- Should you receive a Request for Re-submission, the Chapter Membership Chair will explain what components of the portfolio did not adhere to the requirements.

Portfolio Criteria

Your portfolio will be vetted on the following information:

Strategy

Appropriateness of concept, ability to articulate concept, ability to articulate solutions. Craftsmanship of how well the strategy was implemented, whether strategy met objectives and goals and whether it achieved the desired outcome.

Typography

Appropriateness of font, weight, size, emotion, interpretation. Craftsmanship in use of hierarchy, readability, kerning, leading, use of grids, typographic rules.

Use of Imagery

Appropriately support the concept, is an appropriate choice of visual components, ease of use with typography. Craftsmanship in placement of imagery, colour choices, contrast, execution and size.

Implementation

Print media:

Appropriateness of size, format, colour, media, paper, inks, printing techniques, print quality and marriage of materials to the concept and bindery with consideration for audience.

Electronic media:

Supports fast loading for websites as appropriate. Craftsmanship of layout, spelling, format, Information is intuitively accessible quickly, easy to use and well organized. Compatibility with browsers is successful as outlined in requirements.

Presentation

Appropriateness of format used to make submissions accessible with consideration to format, size, context, materials, functionality and diversity of work. Craftsmanship for presentation should be present in labeling, mounting, cutting and taping.

Designers submitting portfolios that include print media should provide a sample of the final product wherever possible. Hard copy outputs are acceptable, however, the applicant must ensure they are of adequate size, quality and clarity to be easily evaluated against the Portfolio Criteria.

Website and new media samples must include a list of active and/or functional URLs and colour printouts of screen captures (i.e. key interfaces or presentations).

If display materials are presented they should be in photograph form with actual sizes included.

The following scoring system will be used to rate the portfolio: 1. Not acceptable; 2. Nearly acceptable; 3. Acceptable; 4. Above average. Your overall score must be over 60% to pass the portfolio review.

Questions? Please feel free to contact your Membership Chair:

Michael Cober, CGD, BC Mainland Chapter, Membership Chair
Email: membership.bc@gdc.net
Tel: 778.386.4575

Or contact the National Membership Chair:
Patrice Snopkowski, CGD
Email: gdc_membership@gdc.net



2011 Application



Checklist for Joining:

Professional (CGD)

Practising Designers must submit:

- application form
- seven (7) samples of published work that represent your work
- rationale for each submission
- detailed resume
- names of two references
- signed licensing agreement
- annual fee of **\$330.00**

Design Administrators or Design Educators must submit*:

- detailed resume describing your professional history
- academic papers or business plans as work examples
- signed licensing agreement
- annual fee of **\$330.00**

Retired Designers must submit:

- GDC identification number, if applicable
- detailed resume describing your professional history
- signed licensing agreement
- annual fee of **\$80.00**

- Provisional Level 1*** membership annual fee of **\$130.00**
- Provisional Level 2*** membership annual fee of **\$180.00**
- Provisional Level 3*** membership annual fee of **\$240.00**
- Student** membership annual fee of **\$65.00**
- Affiliate** membership annual fee of **\$330.00**

* Provisional Membership Levels

Level 1 *Applicants who have graduated 1 year ago*

Level 2 *Applicants who have graduated 2 years ago*

Level 3 *Applicants who have graduated 3 or more years ago and/or those working in the field of design who are in the process of applying for Professional Membership*

Application for Provisional, Student and Affiliate membership are taken at any time and do not require a portfolio review. Go to www.gdc.net/join/form to complete and pay for your application online.

Fees are due annually, determined by original date of Membership acceptance.

We look forward to your involvement in the GDC. Please complete the attached Volunteer questionnaire at the end of this form.

Professional Specialties

Check all that apply. Please note that the Standards Officers will consider your specialties when vetting your portfolio.

- administration
- advertising design
- animation
- art direction
- audio visual
- book design
- cartography
- corporate identity/branding
- copy writing
- creative direction
- display design
- editorial design
- education
- environmental design
- exhibit design
- film design
- graphic design
- illustration
- information design
- management
- multimedia/digital design
- packaging design
- photography
- production planning
- signage design
- typography
- wayfinding
- website design
- other (*please indicate*)



Society of
Graphic Designers of Canada
National Secretariat

Société des
designers graphiques du Canada
Secrétariat national

VMPO Box 3626
Vancouver, British Columbia
Canada V6B 3X6

Phone: 613.567.5400
Toll Free: 1.877.496.4453
Fax: 613.564.4428
E-mail: membership.bc@gdc.net
Website: www.gdc.net

V.01.2012

2011 Application



I am applying for: Professional Membership \$330 Student \$65 Affiliate \$330
 Provisional Level 1 \$130 Provisional Level 2 \$180 Provisional Level 3 \$240 Retired \$80

First Name of Applicant Initial Surname Position/Title

Your name as you would like it to appear on your membership certificate (please write name in upper and lowercase letters)

Home Address* (Use this as my primary address)

City Province Postal Code

Telephone Fax Number E-mail address

Company Name (Use this as my primary address)

Employer
 Self Employed/ Owner

Work Address:

City Province Postal Code

Work Telephone Work fax Number Work E-mail

Design School attended: Years attended (from – to)

Degree/Diploma

Major Courses

For Student & Graduate Applicants:

Design Instructor

Duration of Program Number of Years Completed Year you will graduate (or year graduated)

Professional & Licentiate Applicants

References

The following two GDC members are familiar with your qualifications. If no GDC is aware of your work, please provide references that can attest that your work and professional integrity are of an acceptable and appropriate standard.

Name and GDC Designation Email

Telephone Relationship to applicant

Name and GDC Designation Email

Telephone Relationship to applicant

Authenticity Statement

I verify that the design work presented in this submission is my work unless otherwise noted and that all other collaborators have been credited.

Acceptance of Code of Ethics (all applicants)

I have read the GDC Code of Ethics (available at www.gdc.net) and I accept the responsibility to conduct my professional practice in accordance with this Code.

Privacy (all applicants)

I hereby grant permission for my portfolio materials to be retained for use by the GDC for promotion and education.

*You do not have to list home contact information unless this is an appropriate way to contact you. The GDC allows one-time use of mailing labels to sponsors and allied groups for promotions of interest to members. We publish a member directory that includes the name, address, phone, fax, email and website address you provide. The GDC also promotes its members on the Internet. Contact information is stored in our national database and you have the right to access this info as well as the responsibility to keep the information current. By signing this application you agree to this usage.

I certify that all of the information herein is correct to the best of my knowledge.

Signature

Date of Application

Payment

Fees are due annually, determined by original date of Membership acceptance. If paying by cheque please make payable to "Society of Graphic Designers of Canada."

Cheque Visa Paid online, balance due \$ _____
 Money Order Mastercard

Credit Card number Expiry Date

Name on credit card Signature



Case Study Submission 1

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/ other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.

Case Study Submission 2

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/ other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.



Case Study Submission 3

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.

Case Study Submission 4

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.



Case Study Submission 5

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/ other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.

Case Study Submission 6

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/ other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.



Case Study Submission 7

Project Title

Date of Project

Project Objective(s)

Key Audience(s)

Design Solution(s)

Project Responsibilities (mandatory where applicable)

Applicant responsible for	Supplied by client/other	
<input type="checkbox"/>	<input type="checkbox"/>	Strategy
<input type="checkbox"/>	<input type="checkbox"/>	Design concept
<input type="checkbox"/>	<input type="checkbox"/>	Media selection
<input type="checkbox"/>	<input type="checkbox"/>	Logo
<input type="checkbox"/>	<input type="checkbox"/>	Copywriting
<input type="checkbox"/>	<input type="checkbox"/>	Image art direction
<input type="checkbox"/>	<input type="checkbox"/>	Type selection
<input type="checkbox"/>	<input type="checkbox"/>	Identity standards
<input type="checkbox"/>	<input type="checkbox"/>	Image selection
<input type="checkbox"/>	<input type="checkbox"/>	Graphic elements
<input type="checkbox"/>	<input type="checkbox"/>	Colour selection
<input type="checkbox"/>	<input type="checkbox"/>	Paper selection
<input type="checkbox"/>	<input type="checkbox"/>	Type implementation
<input type="checkbox"/>	<input type="checkbox"/>	CSS design
<input type="checkbox"/>	<input type="checkbox"/>	CMS selection
<input type="checkbox"/>	<input type="checkbox"/>	Pre-built templates

Remember to:

- Number all submissions.
- Avoid using any personal information on your submissions.
- Include screen shots with web and multimedia submissions.
- Use original printed samples wherever possible.
- For larger work use photographs and state size of original.

When in doubt contact your Membership Chair for advice.

Questions?

Please feel free to contact your Chapter Membership Chair:

Michael Cober, CGD, BC Mainland Chapter, Membership Chair
Email: membership.bc@gdc.net
Tel: 778.386.4575

Or contact the National Membership Chair:
Patrice Snopkowski, CGD
Email: membership@gdc.net

Or contact the National Secretariat:
Melanie MacDonald, Executive Director
Email: info@gdc.net



Society of
Graphic Designers of Canada
National Secretariat

Société des
designers graphiques du Canada
Secrétariat national

VMPO Box 3626
Vancouver, British Columbia
Canada V6B 3X6

Phone: 613.567.5400
Toll Free: 1.877.496.4453
Fax: 613.564.4428
E-mail: membership.bc@gdc.net
Website: www.gdc.net

V.01.2012

Volunteer Information



Please complete this form and return to:

Michael Cober, CGD, BC Mainland Chapter, Membership Chair

The BC Mainland Chapter

Room 370G - 1399 Johnston St.,
Emily Carr Institute of Art + Design
Granville Island, Vancouver, BC
Canada V6H 3R9

Email: membership.bc@gdc.net
Tel: 778.386.4575

The GDC is a volunteer-run organization. The Chapter Executive and Committee Chairs welcome your volunteer support, your participation, and proposals. Fill out this form and return it with your application today.

- Chapter Events
- Education
- Publicity
- Events Planning
- Executive Board
- Communication
- Newsletter
- Sponsorship
- Promotion
- Research
- Ethics
- Sustainability
- Operation
- Fund raising
- Other (*please indicate*) _____

You can call on me for help with almost anything!

Volunteer Information:

.....
Date of Application

.....
Telephone (day)

.....
Telephone (evening)

.....
E-mail

Comments/Ideas/Suggestions
.....
.....
.....
.....
.....
.....
.....
.....
.....



CGD Licensing Agreement

This Certification Mark License Agreement (hereinafter “Agreement”) made and effective as of the date executed by selecting “I have read and agree” hereto (the “Effective Date”) is made by and between the Society of Graphic Designers of Canada, Arts Court, 2 Daly Avenue, Ottawa, Ontario K1N 6E2 (the “GDC”) and

.....
Legal Name (the “Licensee”)

.....
Mailing Address

.....
City, Province, Postal Code

.....
Telephone

.....
Email

WHEREAS the GDC has developed a certification program to certify qualified graphic design professionals with an excellent standard of work and ethical business conduct who meet specific criteria, and

WHEREAS the GDC is the owner of the certification marks CGD, Certified Graphic Designer, Designer Graphique Agréé du Canada (hereinafter “the Marks”); and

WHEREAS the Licensee desires to participate in the certification program and desires to use the Marks in its marketing, advertising, promotional or other similar materials or communications; and

WHEREAS the GDC is willing to grant the Licensee permission to so use the Marks pursuant to the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the foregoing premises and of the mutual agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.

The GDC and the Licensee agree as follows:

Certification Program

The GDC administers the Certification Program (hereinafter “the Program”). The criteria for certification in the Program and the Policies and Procedures governing participation in the Program are contained within the GDC Constitution. Licensee agrees to comply with and be subject to all terms, conditions, policies and procedures associated with the Program. Licensee agrees to provide to the GDC at any time during the term of this Agreement, if requested, reasonable documentation of its continued eligibility for certification in the Program. Licensee agrees that the GDC shall have the right to revise the Program, the criteria for certification in the Program, and the Policies and Procedures governing participation in the Program from time-to-time, as the GDC in its sole discretion deems appropriate.

License Grant

1) Subject to the terms of this Agreement, the GDC hereby grants the Licensee the non-exclusive, non-transferable right to use the Marks in association with the Licensee’s name on pre-printed letterhead, business cards, v-cards, quotations for work, advertisements, websites and other marketing, advertising, and promotional materials in association with the Licensee’s professional graphic design services in Canada for the term of this Agreement. This license is immediately revoked upon termination or cancellation of this Agreement.

2) The Marks should be placed in close proximity to the Licensee’s name. The Marks shall not be confused with a company logo or placed in such close proximity to accompany name or logo so as to give the reader the mistaken impression that the Marks certify the company, or services performed by the company.

3) The Licensee agrees that he or she will ensure that the Marks are only used in a manner that is consistent with and authorized by the Program. Licensee acknowledges that this is an essential term of this Agreement and that any failure to comply with this term shall be a material breach of this Agreement which will cause irreparable harm to the GDC and which shall entitle the GDC to seek immediate injunctive relief and any other remedies available to the GDC.

4) In order to maintain the right to continue to use the Marks, the Licensee agrees to maintain any and all standards for the character and quality of the services to be provided in association with the Marks. The GDC shall communicate such standards to the Licensee from time to time. Such standards shall include but not be limited to the GDC Code of Ethics.

5) The Licensee agrees that the GDC may, but is not obligated to, monitor the provision of services provided by the Licensee in association with the Marks and that, in the event the GDC determines that the quality of those services do not meet the standards set by the GDC, the GDC may, in its sole discretion, terminate the license upon 30 calendar days’ written notice to the Licensee. Upon termination of this license, licensee shall immediately cease to use or display the Marks for any purpose whatsoever.



6) Licensee agrees that, in all of its visual marketing, advertising, promotional or other similar materials in which the Marks will be displayed, such display of the Marks shall be in accordance with the written criteria adopted by the GDC from time to time. Licensee shall not revise or alter the appearance of the Marks in any manner and shall use the Marks exactly as directed by the GDC. If appropriate, the GDC shall supply Licensee with camera-ready art of the Marks to allow Licensee to use the Marks in Licensee's marketing, advertising, promotional or other similar material in accordance with this Agreement.

7) The Licensee shall not use the Marks in any way that implies that the GDC has approved or endorsed a product created or a service performed by the Licensee;

8) Licensee shall not at any time do or suffer to be done any act or thing which, directly or indirectly, may modify, alter, dilute or misuse the Marks or reduce the value of the Marks or detract from their reputation. The Marks may not be used in any manner that, in the sole discretion of the GDC: discredits the GDC or tarnishes its reputation and goodwill; is false or misleading; violates the rights of others; violates any law, regulation, or other public policy; or mischaracterizes the relationship between the GDC and Licensee.

9) Licensee shall cause to appear on all materials on or in connection with which the Marks are used, such legends, markings, and notices as are necessary to give appropriate notice of the ownership and/or registered nature of the Marks as instructed by the GDC.

10) The Marks can be used to identify a group of individuals; however, each individual listed must be current Licensees in their own right.

11) The Marks must not be used as part of a company name.

12) Upon the GDC's request, Licensee agrees to promptly submit to the GDC a specimen of all materials on or in connection with which the Marks are used to ensure compliance with this Agreement. Should the GDC, in its sole discretion, determine that the Licensee is using the Marks in any manner that is not authorized by this Agreement, the GDC shall notify Licensee of such unauthorized use and Licensee shall immediately cease using the Marks in such unauthorized manner. Licensee's failure to comply with this provision shall be sufficient grounds for the GDC to immediately terminate this Agreement.

Ownership of Mark

The Licensee explicitly acknowledges and agrees that a) the GDC is the sole and absolute owner of the Marks;

b) the Licensee's right to use the Marks is enjoyed by permission of the GDC and not as of right;

c) the Licensee is not entitled, by virtue of having earned this designation, to its use other than under the terms of this license.

d) all right, title and interest in and to the Marks is and shall remain with the GDC;

e) Licensee agrees that it will do nothing inconsistent with such ownership and that all right and title to the Marks shall inure to the benefit of and on behalf of the GDC;

f) Licensee's use of the Marks accrues only to the benefit of the GDC;

g) the GDC is the sole and absolute owner of all copyright inherent in any design embodied by the Marks;

h) Licensee may not claim any title or right to use the Marks except pursuant to the permission of the GDC and under this Agreement;

i) nothing in this Agreement gives the Licensee any right, title or interest in the Marks other than the right to use the Marks in accordance with this Agreement

j) Licensee shall make no claim to or against the GDC's right, title or interest in the Marks or challenge the validity of this Agreement;

k) Licensee shall execute any documents reasonably required by the GDC to confirm the GDC's ownership of all rights in and to the Marks

l) the GDC has the right to control the character and quality of all wares and/or services in connection with which the Marks are used; and

m) Licensee's use of the Marks is deemed to have and to always have had the same effect as the GDC's use of the Marks.

The Licensee agrees and warrants that it will not question, raise or attack the validity of the Marks or this Agreement, the registrability of the Marks, or GDC's ownership of and right to license the Marks or any similar trademarks or trade names. Licensee agrees and warrants that it will not harm, detract from, dilute, damage the distinctiveness of, or abuse the Marks. The Licensee acknowledges that these restrictions apply both during the term of this Agreement, and after the termination of this Agreement.



Term of Agreement/Termination

- 1) This Agreement shall not become effective unless and until it is read and accepted by the Licensee.
- 2) This Agreement shall continue and remain in effect until the first anniversary of the Effective Date. This Agreement shall automatically renew on the first and each subsequent anniversary of the Effective Date, if, on the relevant anniversary of the Effective Date:
 - a) the annual membership fee has been paid in full, and
 - b) the Licensee remains eligible for certification in the Program (based on the eligibility requirements in effect on the relevant anniversary of the Effective Date).
- 3) If the annual membership fee is not paid in full on or before the relevant anniversary of the Effective Date, this Agreement and all of the Licensee's rights under the Agreement will terminate immediately, but may be revived by the GDC, entirely in its sole discretion, on payment of the annual membership fee.
- 4) If the Licensee is no longer eligible for certification in the Program (based on the eligibility requirements in effect on the relevant anniversary of the Effective Date), the GDC may, in its sole discretion, terminate this Agreement and all of the Licensee's rights under the Agreement on 30 calendar days' written notice to the Licensee.
- 5) This Agreement shall immediately terminate upon Licensee's withdrawal or removal from the Program for any reason.
- 6) Should the GDC, in its sole discretion, determine to cancel the Program or any portion thereof, the GDC may, but is not required to, terminate this Agreement by giving the Licensee 30 calendar days' written notice of its intention to terminate.
- 7) This Agreement will immediately terminate if Licensee becomes bankrupt or insolvent, or if its business is placed in the hands of a receiver, trustee or assignee for the benefit of its creditors, whether voluntarily or otherwise; (and any trustee in bankruptcy appointed over the assets of the Licensee, may not sell, assign or otherwise deal with the rights contained within this Agreement);
- 8) This Agreement may also be terminated by the GDC by written notice to Licensee that there has been a material breach of Licensee's representations, warranties, covenants or agreements, whether such are contained in this Agreement or required for certification in the Program. Licensee shall then be given a period of 30 calendar days within which to cure said breach, at the sole expense of the Licensee. If the Licensee fails to cure said breach to the satisfaction of the GDC, this Agreement and all of the Licensee's rights under the Agreement will terminate immediately without further notice to the Licensee.

Obligations on Termination

Upon the termination of this Agreement, all rights granted under this Agreement to the Licensee will automatically revert to the GDC. Licensee must:

- a) immediately cease using the Marks in any manner whatsoever;
- b) not make further use of or distribute any further copies of any materials that bear the Marks in any manner whatsoever;
- c) immediately deliver up or destroy (with proof thereof by affidavit at the GDC's option) any such materials that the Licensee has in his or her possession or under his or her control, and use his or her best efforts to remove or cause the removal of all existing copies of such materials from public display;
- d) immediately cease manufacturing, selling and distributing the wares and/or services in association with the Marks; and
- e) execute any and all further instruments or documents requested by the GDC pursuant to which the Licensee's rights are re-conveyed to the GDC.

Upon termination of this Agreement, Licensee will be deemed to have assigned, transferred and re-conveyed to the GDC any and all rights, equities and goodwill it may have acquired in the Marks by virtue of this Agreement.

Infringement

In the event that the Licensee learns of any infringement or imitations of the Marks, or of any use by any person or entity of a mark similar to the Marks, it promptly shall notify the GDC thereof.

The GDC thereupon shall take such action as it deems advisable for the protection of its rights in and to the Marks. If requested to do so by the GDC, the Licensee shall cooperate with the GDC in all respects, at the GDC's sole expense, including without limitation by being a plaintiff or co-plaintiff in any proceeding and by causing its officers to execute pleadings and other necessary documents. In no event, however, shall the GDC be required to take any action if it deems it inadvisable to do so, and the Licensee shall have no right to take any action with respect to the Marks without the GDC's prior written approval.



Indemnification

1) The Licensee hereby agrees to indemnify and hold harmless and forever discharge the GDC and its officers, directors, agents and employees from and against, and in respect of, any and all suits, claims, demands, damages, costs and expenses, including attorney's fees, that may be claimed or asserted against the GDC or any or all of the above-mentioned persons or their successors, by any person, firm, corporation or government on account of:

a) any actual or alleged injury, damage, death or other consequence arising or resulting directly or indirectly out of the products or services supplied by Licensee at any time;

b) any misrepresentation, breach of any provision of this Agreement (including, without limitation, the attachments hereto), its own negligence, or willful misconduct, by the Licensee; or

c) the use and/or misuse by the Licensee of the Marks, including, but not limited to, Licensee's use of the Marks on or in connection with goods or services that do not meet the standards of the Program.

2) It is expressly understood, agreed and intended by the parties hereto that the GDC, its officers, directors, agents and employees will not be responsible, in any way, to any party whatsoever with respect to any warranties, negligence, defects or other obligations in respect of the design, labeling, manufacture, packaging, distribution, promotion, exploitation or sale of products or services by Licensee, however the foregoing might arise.

Warranties

1) The GDC considers itself the owner of the Marks and has taken steps deemed reasonable by itself to protect its rights of ownership through registration (where it deems advisable, in its sole discretion) and otherwise. However, the GDC makes no representation or warranty with respect to ownership or freedom to use the Marks in Canada. Without restricting the generality of the foregoing, the Licensee waives any rights against the GDC for liability for any damages incurred by the Licensee arising from third party claims of any kind that may arise out of Licensee's use of the Marks under this Agreement.

2) The GDC makes no other warranties of any kind, either express or implied, with respect to the Marks. In no event shall the GDC be liable for any consequential, incidental, or special damages (including lost profits) arising from or relating to Licensee's use of the Marks, even if the GDC has been advised of the possibility of such damages.

3) The Licensee represents and warrants that it has reviewed the terms and conditions governing certification in the Program and that he or she meets all of the criteria for participation in the Program and that he or she will take all reasonable steps to ensure that it continues to meet the terms and conditions of the Program during the term of this Agreement.

4) Each party hereto represents that it has full power to enter into and complete the transactions required hereunder, and that this Agreement is enforceable against it in accordance with its terms, and that the activities contemplated hereunder do not conflict with or constitute a breach of or default under any contracts or commitments to which it is a party.

Relationship

Licensee acknowledges that neither the Licensee nor any of its employees shall be considered employees of the GDC for any purpose under any statute, rule or regulation. Licensee agrees to indemnify and hold the GDC harmless from and defend the GDC against any claim based upon an assertion that the Licensee is an employee of the GDC, including, without limitation, any claim for withholding tax, unemployment tax, social security payments, worker's compensation or other similar taxes or payments.

Irreparable Harm

Licensee agrees that if he or she violates any provision of this Agreement, irreparable harm will be suffered by the GDC and the GDC shall be entitled to injunctive relief, in addition to any other available remedies.

Miscellaneous Provisions

Notices. All notices, consents, approvals, requests and other documentation to be sent or made under this Agreement must be in writing and must be delivered personally or by prepaid registered mail as follows:

(a) To GDC:
Arts Court, 2 Daly Avenue
Ottawa, Ontario, Canada
K1N 6E2

(b) To Licensee: To the address supplied by the Licensee through the GDC's online profile at www.gdc.net

Either party may change its address for notices by sending notice to that effect to the other.

All notices and other documentation delivered as described above will be deemed to have been given and received on the date of delivery if personally delivered, and on the third business day after the post-marked date if sent by registered mail. If normal postal services are disrupted, personal delivery is the only means by which notices may be sent.

Governing Law. This Agreement shall be governed by and construed in accordance with the laws of Alberta and the federal laws of Canada, without regard to the principles of choice of law of that jurisdiction.

Severability. Should anyone or more of the provisions of this Agreement or of any agreement entered into pursuant to this Agreement be determined to be illegal or unenforceable, all other provisions of this Agreement and of each such other agreement shall be given effect separately from the provision or provisions determined to be illegal or unenforceable and shall not be affected thereby.

Force Majeure. If either party shall be prevented from performing any portion of this Agreement by causes beyond its control, including labour disputes, civil commotion, war, governmental regulations or controls, casualty, inability to obtain materials or services, or acts of God, such defaulting party shall be excused from performance for the period of the delay and for a reasonable time thereafter.

Binding on Successors/Assignment. The rights and obligations set forth in this Agreement are binding upon and shall inure to the benefit of the successors of the parties, and its permitted assigns. Licensee



shall not assign its rights hereunder to any person or entity without first obtaining the written consent of the GDC. The GDC may assign its rights hereunder without the consent of the Licensee.

Waiver. Any waiver of a provision of this Agreement must be in writing signed by the party waiving its rights and shall apply only in the specific instance and for the specific purpose given. The giving of a waiver in one instance or for one purpose shall not create any implied obligation to give a waiver in another instance or for another purpose.

Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which taken together shall be considered one and the same instrument.

No Trial by Jury. All parties to this Agreement waive any and all right to a trial by jury in any action or proceeding brought or commenced by either party which is directly or indirectly related to this Agreement.

Construction of Agreement. It is agreed that both parties had an opportunity and understood their right to obtain independent legal advice in respect of this Agreement, and no provision shall be construed for or against either party by reason of ambiguity in language. To the extent that there is a conflict between the terms in this Agreement and an appendix hereto, the language of the Agreement shall control.

Expenses. Except as otherwise set forth in this Agreement, Licensee and the GDC shall each bear their own expenses in connection with this Agreement and in connection with all things required to be done by and of them hereunder.

Headings. The headings in this Agreement are for convenience of reference only and shall not constitute a part of this Agreement and shall not be construed to alter or vary the text.

Attorney's Fees. In any action between Licensee and the GDC at law or in equity arising out of or related to this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs, in addition to any other relief to which that party may be entitled.

Entire Agreement. Except as may otherwise be specifically provided herein, this Agreement, including any appendices and exhibits hereto, constitutes the entire agreement of the parties and all prior representations, covenants, proposals and understandings, whether written or oral, are superseded and merged herein. This Agreement may be modified or amended only by an instrument in writing executed by the parties hereto and specifically stating that is intended as a modification or amendment to this Agreement. No oral statements or representations not contained herein shall have any force or effect.

Survival of Terms. Any terms of this Agreement which by their nature extend beyond termination remain in effect until fulfilled and shall bind the parties and their legal representatives, successors, heirs and assigns.

Time. Time is and will remain of the essence of this Agreement.

Binding Agreement. The parties understand and agree that a binding Agreement, with the above terms and conditions, is created at the time that the Licensee selects "I have read and agree" and the Licensee proceeds to obtain or renew membership with the GDC (including paying his or her annual membership fee in full).

In witness whereof, the Parties have executed this Agreement as of the date written:

The Society of Graphic Designers of Canada

.....
Per: Name

.....
Title

.....
Date

.....
("the Licensee")

.....
Per: Name

.....
Title

.....
Date